



Experience Verification for Licensure and Endorsement

To be completed by the applicant

Applicant Name: _____

Iowa BOEE Folder Number: _____

Applying for: _____

Administrator licenses and endorsements, and some added endorsements for teaching, require school experience as teacher, administrator, or other school professional for eligibility to receive the license or endorsement. This form may serve to document experience for purposes of determining eligibility for recommendation by the University of Iowa to the Iowa Board of Educational Examiners (BOEE) for the license or endorsement. The Board of Educational Examiners may require separate experience verification.

To be completed by administrator

This form is requested to be completed by an administrator of the school or district where the applicant completed teaching, administrative, or professional service experience. The form may be returned to the applicant, or to the Office of Student Services (address at bottom of form).

Type of experience (for example, "teacher," or "principal"): _____

Dates (MMM YYYY to MMM YYYY): _____

School Name / District: _____

Grade Level(s): _____

Subject Area / Role (for example, "reading," or "principal"): _____

The applicant successfully completed the above-listed experience:

Administrator Signature: _____

Administrator Name (please print): _____

Date Signed: _____

Return form, or contact with questions:

Office of Student Services, College of Education, N310 Lindquist Center, Iowa City, IA 52242,
319-335-5359, FAX: 319-335-5364,
ask-education@uiowa.edu, <https://education.uiowa.edu/>
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